## STRATHMORE COURT HOMEOWNERS' ASSOCIATION INC.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT DECEMBER 31, 2015 AND 2014

## STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. YEARS ENDED DECEMBER 31, 2015 AND 2014

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#### INDEPENDENT AUDITORS' REPORT

Board of Directors Strathmore Court Homeowners' Association, Inc. Coram, New York

We have audited the accompanying financial statements of Strathmore Court Homeowners' Association, Inc. which comprise the balance sheets as of December 31, 2015 and 2014, and the related Statements of Revenues and Expenses, Changes in Fund Balances and Cash Flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Strathmore Court Homeowners' Association, Inc. as of December 31, 2015 and 2014, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Respectfully submitted,

Marino and Berner

Certified Public Accountants

April 4, 2015 Kings Park, NY

## STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. BALANCE SHEETS

#### DECEMBER 31, 2015 AND 2014

(See Independent Auditors' Report)

		2014			
			Total (For		
			Comparative		
	Operating	Reserve	Purposes		
	<u>Fund</u>	Fund Total	Only)		
ASS	SETS		•		
Cash in bank and on hand	\$ 491 \$	- \$ 491	\$ 25,183		
Cash –m/mkt, common area funds	· · · · · · · · · · · · · · · · · · ·	48,494 48,494	130,448		
Cash – m/mkt, capital improvements fund		33,925 133,925	119,703		
Investments, common area funds		84,528 384,528	385,253		
Homeowners' receivables	37,194	- 37,194	122,653		
Prepaid:expenses	4,209	- 4,209	4,839		
Due from operating fund	-	30,492 130,492	80,565		
Total current assets		97,439 739,333	868,644		
Fixed assets – equipment	47,692 1	44,383 192,075	190,125		
Less – accumulated depreciation	(47,692)(3	84,490) (132,182)	(118,120)		
Total fixed assets		59,893 59,893	72,005		
Total assets	<u>\$ 41,894</u> <u>\$ 7</u>	<u>57,332</u> <u>\$799,226</u>	<u>\$ 940,649</u>		
LIABILITIES AND FUND BALANCE					
Accounts payable	\$ 29,542 \$	- \$ 29,542	\$ 12,295		
Accrued taxes and expenses	3,236	- 3,236	3,236		
Common charges paid in advance	11,720	- 11,720	14,721		
Due to reserve fund	130,492	- 130,492	80,565		
Total current liabilities	174,990	- 174,990	110,817		
Fund balance					
Operating fund	(133,096)	- (133,096)	41,858		
Reserve fund		57,332 757,332	<u> 787,974</u>		
Total fund balance	<u>(133,096</u> ) <u>7</u>	57,332 624,236	829,832		
Total liabilities and fund balance	<u>\$ 41,894</u> <u>\$ 7</u>	<u>57,332</u> <u>\$ 799,226</u>	<u>\$ 940,649</u>		

# STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN FUND BALANCE FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014 (See Independent Auditors' Report)

	2015			2014
		~	(	Total (For Comparative
	Operating Fund	Reserve Fund	Total	Purposes Only)
D				
Revenue: Homeowners' common charges	\$ 757,880	\$ 85,800	\$ 843,680	\$ 844,800
Finance and late charges	15,500	\$ 65,600 -	15,500	13,102
Interest and dividend income	15,500	15,497	15,497	12,061
Legal fees recovered	24,626	~~, . , ,	24,626	14,958
Clubhouse rental and other	3,650	-	3,650	3,675
Total revenue	801,656	101,297	902,953	888,596
Operating expenses:				
Community maintenance	538,313	_	538,313	479,437
Clubhouse	62,355	-	62,355	64,725
Pool and recreation	41,992	-	41,992	42,645
General and administrative	333,950		333,950	197,962
Total operating expenses	<u>976,610</u>		<u>976,610</u>	<u>784,769</u>
Excess(Deficiency) revenue over expenses	(174,954)	_101,297	(73,657)	103,827
Major repairs and replacements:				
Clubhouse renovation and tennis court	-	64,391	64,391	11,802
Driveways, walks, parking lot and blacktop	_	51,193	<u>51,193</u>	17,153
Total capital expenses		<u> 115,584</u>	115,584	<u>28,955</u>
Net revenue over (under) expenses	(174,954)	(14,287)	(189,241)	74,872
Other comprehensive income:				
Net unrealized gain (loss) on investments		(16,355)	(16,355)	(11,716)
Total other comprehensive income	-	(16,355)	(16,355)	(11,716)
Total comprehensive income	(174,954)	(30,642)	(205,596)	63,156
Fund balance, beginning of year	41,858	<u>787,974</u>	829,832	766,676
Fund balance, end of year	<u>\$ (133,096)</u>	<u>\$ 757,332</u>	<u>\$ 624,236</u>	\$ 829,832

# STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014 (See Independent Auditors' Report)

		2015		
Cash flows from operating activities:	Operating <u>Fund</u>	Reserve Fund		Total (For Comparative Purposes Only)
Net revenue over (under) expenses	\$ (174,954)	\$ (30,642)	\$ (205,596)	\$ 74,872
Adjustments to reconcile net revenue over (under) expenses to net cash provided (used) by operating activities:				
Depreciation	-	14,062	14,062	14,265
Changes in assets and liabilities: (Increase)decrease in assets:				
Accounts receivable	85,459	. <del>-</del>	85,459	(11,760)
Prepaid expenses	630	-	630	(1,285)
Due from operating fund	er	(49,927)	(49,927)	9,411
Increase (decrease) in liabilities:				
Accounts Payable	17,247	-	17,247	(2,446)
Accrued taxes and expenses	-	-	-	74
Common charges paid in advance	(3,001)		(3,001)	9,256
Due to reserve fund	49,927	<del>-</del>	49,927	(9,411)
Net cash provided (used) by				
Operating activities	(24,692)	(66,507)	(91,199)	82,976
Cash flows from (to) investing activities Purchase of equipment	<u></u>	<u>(1,950</u> )	(1,950)	(8,997)
Net cash provided (used) by Investing activities	<del>_</del>	(1,950)	(1,950)	(8,997)
Increase (decrease) in cash:	(24,692)	(68,457)	(93,149)	73,979
Cash at beginning of year	25,183	635,404	660,587	<u>474,060</u>
Cash at end of year	<u>\$491</u>	\$ 566,947	<u>\$ 567,483</u>	<u>\$ 548,039</u>

## STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. NOTES TO FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

#### 1. Summary of significant accounting policies:

#### Background:

Strathmore Court Homeowners' Association, Inc. was organized under Section 402 of the Not-For-Profit Corporation Law on May 23, 1973. The Association provides certain services to 440 residential units within the community, including maintenance of clubhouse, grounds, and related facilities. This was accomplished in 2015 and 2014 through the use of a management company. Common charges were \$160.00 per month for both 2015 and 2014.

#### Accounting method and policy:

The Association maintains its books and records on the accrual basis of accounting, therefore recognizing revenue when earned, and expenses when incurred.

#### Cash and cash equivalents:

The Association considers all highly liquid investments, except for those held for long-term investment, with maturities of three months or less when purchased to be cash equivalents.

#### Use of estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Equipment and improvements:

Equipment owned by the Association is stated at cost and depreciated on a straight-line basis over the useful lives of the assets. Equipment and improvements that constitute part of the commonly owned properties are charged directly to operations or to the reserve fund.

#### Fund accounting:

To ensure observance of restrictions placed on the use of resources available, the Associations' accounts are maintained in accordance with the principles of fund accounting. This allows for resources, which are allocated for various purposes, to be classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund.

The assets, liabilities, and fund balance of the Association are reported in the following two fund groups:

#### Operating fund:

Represents expendable funds that are available for support of Association operations as projected by budgeted items designated by the Board of Directors.

The operating fund derives its revenue from common charges made on a monthly basis to all unit owners. All expenses related to management, maintenance of common area grounds, operations of the clubhouse, recreation facilities, and activities of the Association are paid from this fund.

#### STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. NOTES TO FINANCIAL STATEMENTS (CONTINUED) FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

#### 1. Summary of significant accounting policies (continued):

#### Reserve Fund:

Represents expendable resources, including principal and income, which have been restricted for specific purposes by the Board of Directors. These funds must be used in accordance with Board of Directors directives and restrictions. The reserve fund is subdivided into two funds; a common area fund and a capital improvements fund (see supplemental schedule on page 12).

The purpose of the reserve is to provide funding for major future repairs and replacements and for unexpected contingencies of a capital nature. It is planned that the Reserve Fund will derive its revenue principally from a general allocation form the Operating Fund and investment income. At December 31, 2015 and 2014, all contributions to the Reserve Fund, and interest earned thereon, are kept in separate bank and/or investment accounts.

#### 2. Income taxes:

The Association may elect to file a regular U.S. Corporation Income Tax Return, or, under Section 528 of the Internal Revenue Service code, a U.S. Income Tax Return for Homeowners' Associations, which results in a tax only on its net non-exempt income. The Association is also subject to New York State Corporation taxes. Form 1120H will be filed for 2015, and was filed for 2014.

#### 3. Allowance for bad debts:

It is the policy of the Board of Directors to place liens on severely delinquent accounts. However, there is no guarantee that such liens will be fully collectible. At December 31, 2015 it was determined that all receivables, after write off of \$147,216, were fully collectible.

#### 4. Credit and market risk:

The Associations' financial instruments consist of cash, investments, and homeowner receivables. At December 31, 2015 and 2014, cash and cash equivalents exceeding federally insured limits totaled \$-0- and \$-0- respectively. Investments amounting to \$518,453 and \$479,493 were uninsured at December 31, 2015 and 2014 respectively. Receivables are due from unit owners and represent monthly common charge and other miscellaneous charges.

#### 5. Reserve fund (for future major repairs and replacements):

The Board of Directors has updated a previous study to estimate the remaining useful lives and the replacement costs of the components of common property. The estimates were obtained from past costs and inquiries of licensed contractors. The schedule included in the unaudited supplementary information on Future Major Repairs and Replacements is based on the study.

Funds are being accumulated in the reserve fund based on estimates of future needs for repairs and replacements of common area components. Actual expenditures may vary from the estimated future expenditures, and the variations may be material. Therefore, amount accumulated in the reserve fund may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Board of Directors has the right to increase reserve fund contributions or delay major repairs and replacements until funds are available.

The balance in the reserve fund at December 31, 2015 was \$566,947 and at December 31, 2014 was \$635,404.

## STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. NOTES TO FINANCIAL STATEMENTS (CONTINUED) FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

#### 6. Commitments:

The Association has entered into contracts for management services, landscape labor, lawn chemical applications and pool services. These service contracts are all annual in nature and total approximately \$66,000, \$194,000, \$34,000 and \$35,000, respectively.

#### 7. Equipment:

The details of equipment, accumulated depreciation and estimated useful lives as of December 31, 2015 and 2014 are as follows:

	2015	2014
Equipment	\$ 192,075	\$ 190,125
Less accumulated depreciation	(132,182)	(118,120)
Net Equipment	<u>\$ 59,893</u>	<u>\$ 72,005</u>

Depreciation expense for 2015 and 2014 was \$14,062 and \$14,265 respectively.

#### Independent Auditors' Report on Supplementary Information

Board of Directors Strathmore Court Homeowners' Association, Inc. Coram, New York

Our report on the audit of the basic financial statements of Strathmore Court Homeowners' Association, Inc. for the year ended December 31, 2015 appears on page one. That audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information regarding community maintenance, clubhouse, pool, general and administrative, and major repairs and replacement expenses is presented for purposes of additional analysis and is not a required part of the basic financial statements, and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The schedule of future major repairs and replacements on page 14 is not a required part of the basic financial statements but is supplementary information required by the American Institute of Certified Public Accountants. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Respectfully submitted,

Maund & Burus Marino and Berner

Certified Public Accountants

April 4, 2016 Kings Park, NY

FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014 (See Independent Auditors' Report on Supplementary Information)

2015 2014

#### COMMUNITY MAINTENANCE EXPENSES

Grounds maintenance:		
Landscape labor contract	\$ 195,170	\$ 194,170
Landscape Maintenance – Backyards	17,604	11,161
Landscape – Hurricane Cleanup	-	6,000
Depreciation	14,062	14,265
Repair and maintenance:		
Truck, gas and repairs	959	834
Sprinkler, irrigation system	94,432	75,100
Seed, soil and other supplies	5,102	5,786
Chemical contract	40,246	16,293
Grounds/tree removal	13,035	16,981
Maintenance building:		
Electric and gas	1,621	2,408
Repairs, supplies and small tools	1,072	758
Common areas:		
Materials, supplies and other	2,343	1,532
Concrete, paving and sealing	20,000	15,633
Payroll, staff	57,548	56,376
Payroll taxes and related costs	12,800	10,037
Roofing and siding	7,163	11,530
Water	<u>55,156</u>	40,573
Total community maintenance	<u>\$ 538,313</u>	<u>\$ 479,437</u>

FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014 (See Independent Auditors' Report on Supplementary Information)

	<u>2015</u>	<u>2014</u>
CLUBHOUSE EXPENSES		
Utilities:		
Electric and Cable TV	\$ 15,908	\$ 16,552
Gas	7,943	9,117
Cleaning and other	10,581	9,250
Repairs and maintenance:		
Exterminating	597	543
Plumbing, heating and air conditioning	1,477	5,948
Snow removal	5,793	5,844
Electrical and alarms	13,829	14,245
Exercise equipment	1,569	1,081
Refuse removal	1,760	1,738
Supplies and miscellaneous	<u>2,898</u>	<u>407</u>
Total clubhouse expenses	<u>\$ 62,355</u>	<u>\$ 64,725</u>
POOL AND RECREATION EXPENSES		
TOOL AND RECREATION DATE NOES		
Payroll and pool contract	\$ 40,192	\$ 38,019
Permits and fees	-	1,950
Pool chemicals and supplies	_	1,026
Pool Repairs	1,238	•
Furniture and equipment	562	1,650
Total pool and recreation expenses	<u>\$ 41,992</u>	<u>\$ 42,645</u>

FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014 (See Independent Auditors' Report on Supplementary Information)

	<u>2015</u>	<u>2014</u>
GENERAL AND ADMINISTRATIVE E	XPENSES	
Audit and accounting	\$ 5,650	\$ 5,650
Auto and travel	639	534
Bad debt	147,216	10,859
Bank service charges	1,008	2,503
Social Events	2,071	2,476
Data processing and supplies .	3,131	6,421
Dues and permits	32	32
Insurance	52,478	54,251
Legal	32,249	34,351
Management	66,000	66,000
Miscellaneous	543	568
Postage	4,435	1,778
Repairs and maintenance, equipment and contracts	3,134	4,211
Stationery, printing and office	7,556	3,672
Telephone	1,138	1,114
Unrelated business income tax	<u>6,670</u>	3,542
Total general and administrative expenses	\$ 333,950	<u>\$ 197,962</u>

FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014 (See Independent Auditors' Report on Supplementary Information)

		RESERVE FUND			
			2015		2014
	Imp	Capital provements Reserve	Common		Total_
MAJOR REPAIRS AND REPLACEMENTS RESER	VES		•		
Fund balance, beginning	\$	184,693	\$ 603,281	\$ 787,974	\$`730,784
Contributions, current year		19,800	66,000	85,800	85,800
Increase(decrease) in market value of securities		2 047	(16,355)	•	(11,716)
Interest and dividend income		3,047	12,450	<u>15,497</u>	12,061
Total available		207,540	665,376	872,916	816,929
Evmanage					
Expenses:  Clubhouse renovation and tennis court		-	64,391	64,391	11,802
Driveways, walks, lots and blacktop		<del>_</del>	51,193	51,193	<u>17,153</u>
Total major repairs and replacements		<u>-</u>	115,584	115,584	28,955
Fund balance, ending	<u>\$</u>	207,540	\$ 549,792	\$ 757,332	\$ 787,974

## STRATHMORE COURT HOMEOWNERS' ASSOCIATION, INC. SCHEDULE OF FUTURE MAJOR REPAIRS AND REPLACEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015

(See Independent Auditors' Report on Supplementary Information)

Strathmore Court Homeowners' Association, Inc. updated a previous study to estimate the remaining useful lives and the replacement costs of the components of common property. The estimates were obtained from past costs and inquiries of licensed contractors. Funding requirements consider an annual inflation rate and an interest rate of 3 percent.

The following table is based on the updated study and presents significant information about the components of common property.

Component	Estimated Remaining Useful lives (Years)	Estimated Future Replacements Costs	_	Components of Fund Balance at Dec. 31, 2015
Clubhouse:				
Furniture and equipment	1-10	\$ 55,500	\$ 5,300	\$ 45,642
Roofing, flooring, painting	1-18	23,700	4,000	22,100
HVAC	1-6	29,000	-	29,000
Parking lot and entrance	1	72,000	7,000	51,000
Parking lot and repair	1	15,450	-	15,450
Propane tank system	1	5,150	-	5,150
Clubhouse renovation	12	74,800	4,000	45,670
Lighting repairs and replace	3	10,800	-	10,800
Pool:				
Coping, resurfacing, concrete	11	163,700	31,000	100,576
Children's play area:				
Sand area and ties	0	5,150	1,000	4,750
Basketball court repair	1	5,150	-	5,150
Basketball court replace	2	41,200	•	41,200
Tennis court:				
Repaving and posts	1	34,000	3,000	30,650
Fence	1	13,400	2,500	10,500
Maintenance shops:				
Roofing, doors, fencing	17	11,000	-	11,000
Signs	0	6,200	•	6,200
Capital improvement fund:		•		
Pool replacement	1	750,000*	10,900	169,113
Driveway replacement	4	<u>475,670</u>	<u>17,100</u>	93,488
- "		<u>\$1,791,870</u>	<u>\$ 85,800</u>	<u>\$ 697,439</u>